



Pride Life Expo
Saturday, April 2, 2022
McKimmon Conference Center at NC State University
1101 Gorman St., Raleigh, NC 27606

Setup: 8am-9:45am
Teardown: 3pm-3:45pm

Detailed Exhibitor Instructions delivered by March 25, 2022 via email.

EXHIBITION RULES AND REGULATIONS

The event organizers reserve the right to refuse participation if we feel the applicant is not in compliance with the mission of this EXPO. This is a family friendly event. All exhibitors must submit in advance the intention of their participation, as well as the nature of any goods or services they will be offering to attendees.

Exhibitors will have access to the exhibition hall for setup from 8 AM until 9:45 AM, when the doors will open to the public. The expo floors needs to be clean and clear of all items by 4:00 PM.

No food of any kind may be sold or given away at this event.

Location of exhibitor's table will be predetermined by the EXPO team and is not subject to change at time of EXPO.

If electricity is required at booth there will be a charge of \$25. We must be notified at time of registration if you desire an electrical hookup.

No pets will be permitted on the premises other than service animals.

Items, products and/or materials that are for sale must have direct relationship to the program content and be viewed as complementary to the educational purpose of the program.

Items for sale may be displayed and sales transacted only within the designated meeting space. If the organization is the sole user of the MCTC, sales may take place in other areas of the MCTC specified by the Client Relations office.

Sales must be conducted by a member of the program sponsor or a vendor associated with the program. Sales are limited to program participants only.

TERMS AND CONDITIONS

1. The PrideLife Committee ("PLC") operates under the auspices of the Chamber, the Center, and RRS, all of which are tax exempt non-profit organizations.
2. The PLC reserves the right to deny an application based on duplication of exhibitors, space limitation or upon violation of any of these terms and/or regarding appropriateness for the intended audience.
3. The PLC cannot guarantee the weather, the size of the crowd or otherwise assure against disaster. No refunds will be provided in the event an individual, organization or business does not realize its expectations for the EXPO. There is no rain date; the EXPO will take place rain or shine.
4. Any displays or activities considered inappropriate for this event will not be permitted. The EXPO is intended to be a family friendly event, and exhibitors who do not comply with this restriction will be denied participation.
5. Noise, signs or visual displays should not interfere with other exhibitors or attendees.
6. PLC reserves the right to take appropriate action if items #4 and #5 are violated.
7. No Alcohol or drugs may be sold or given away.
8. Exhibitors may not make substantial changes to the items, as listed on the application, which they plan to sell or give away without prior approval from PLC. Items for sale must comply with the educational nature of this event.
9. Exhibitors are not permitted to sell items, fundraise, or to distribute materials outside of their designated exhibit space.
10. Setup begins at 8:00 AM. Exhibitors must be setup by no later than 9:45 AM.
IMPORTANT: ALL CARS & TRAILERS MUST BE REMOVED BY 10:30 AM FROM ENTRANCE AREAS.
11. Once exhibitors are set-up, they should plan to remain until 3 PM. The building needs to be clear of all items & clean by 4:00pm. Exhibitors are responsible for the set-up & clean-up of their exhibit spaces.
12. Exhibitors will not be allowed to move booth location once a space has been assigned.
13. Exhibitors may not sublet, share, assign, or transfer their assigned space to another exhibitor.
14. Exhibitors agree to hold the PrideLife EXPO Committee harmless from all liability related to loss, damage or injury to persons or property in any manner arising out of the performance of this Agreement, whether resulting from negligence or not.